

5/02/06 F.R.O.S.T. Meeting Notes

GRANDPARENTS/SPECIAL PERSON

- On 5/23 the St Thomas School Celebration of the Arts will be held, “oozing” with culture. Prior to the event will be a one hour social that all GP/SP’s will be invited to. A general invite will be sent home in communication envelope and an addressed envelope will be sent to the GP/SP’s on the mailing list.

CAPITAL EXPENDITURES

Flagpole, Garden, & Entrance way

- Leo has solicited some bids but is working on a few more
- Metal railings, concrete supports, and pavement to the right and left of entrance will be demolished. The existing ramp will remain as it is in good shape. A standard 20’ flag pole will be installed to the right of the entrance along with a style of paving stones to allow heavy duty entrance to the double doors on the right. To the left, a curvature of Belgium block will be created from the end of the existing ramp to the edge of the school. A Marion garden will be planted by a yet to be decided school group in that area. The sides of the existing ramp will be outfitted with eye appealing posts and a railing.
- A ribbon cutting for the new entrance will take place in September when school is back in session

Window Replacement for rooms facing parking lot

- Leo and Mark to meet to plan the project needs, estimates, and have renditions created
- DeWolfe architecture to review

Athletic Field

- Mark spearheading the effort; Debbie to supply name of recommended fencing company
- Includes grading field, seeding, irrigation, fencing, signage, and playground & sport equipment

TV/Audio upgrade

- St Thomas School to attend Diocesan tech fair in Trumbull for additional upgrading ideas
- One bid received to upgrade 10 classes to have full A/V functionality for \$13,000
- Best option seems to be to upgrade just a few classrooms to begin with and see how technology is used and embraced by balance of faculty for fully upgrading all classes
- Teachers need to be shown how technology is used and can aide in classroom instruction
- Jeff Gambos to advise needs and network options for AV

Soundproofing of Multi-purpose room

- Not discussed at 5/2 meeting

BASKET BONANZA 3

- A net profit of \$50,000 was raised – Many thanks to all!
- Approximately \$62K in revenue was offset by approximately \$12K in expenses
- The raffle and live auction were better than in years past, as was the overall awareness of the entire event
- BB4 Tri-Chairs are Karen Flinn-Gerard, Pam Martin, and Eileen Congdon
- An opportunity exists to provide donors the ability to underwrite many of the event’s expenses: DJ, Bar, Food, Security, etc. in lieu of or in addition to a basket donation – will help eliminate expenses and drive up profit
- Suggestion was made to create an expense budget for future Basket Bonanza’s as expected revenues increase

2006 GOLF OUTING

- Candy & Debbie met with Tashua Knolls and reviewed facilities
- 9-hole play is available for women
- Invites mailing out in two weeks
- Appeal letters being sent to 2005 sponsors to solicit a contribution to this year’s event
- Donations will be spent on financial need scholarships and expansion of school curriculum

CAPITAL CAMPAIGN

- Chairperson to be decided upon, Pat to be lead spokesperson but not Chair
- Father Martin has said the Parish will cover the larger capital items: roof, electrical, heating and ventilation
- Capital campaign would be to cover costs of school related projects like the field, curriculum enhancements, etc.

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FROST Misc.

- Tax ID # established for FROST account with UBS, managed by Amy Gillis
- Funds projected for longer term use will be placed in a 30 day CD or higher interest account
- FROST logos and letterhead creative samples reviewed and edits to be implemented
- Sports Committee may be rolled under FROST for financial reasons
- Money raised by Sports Committee goes to school general ledger and Diocese can tap into
- Suggestion rose to expand athletic program to include running clubs, softball, etc.
- Suggestion rose to consider giving stipends to Directors of various school committees
- Suggested By-Laws handed out and any suggested edits to be forwarded to Kevin Mason

Previously Remaining Open Items

ALUMNI

- Alumni weekend will be Oct 6, 7, 8 (Columbus Day Weekend) with events scheduled for all days
 - Fri 10/6 will be a cocktail party for alumni and parents of alumni in the parish center
 - Sat 10/7 will be a gala evening alumni dinner at the Pitt Center at Sacred Heart; Photographer present
 - Sun 10/8 will be a Mass of special intention followed by an alumni brunch

MISCELLANEOUS

- Three-year financial plan to be agreed upon
- Develop a community proprietor guide of all BB, Golf, and H.S.A. sponsors to be distributed to all parents and staff
- A renewed effort to develop and rollout a yearly community advertising rate base has been suggested. The goal is to only visit a local proprietor once a year for a charitable contribution that covers both the BB and Golf Outing sponsorship. Consult with H.S.A. to insure that both H.S.A. and DC needs are met.
- There is a possible opportunity to have some energy cost write-offs with a state rebate program through either UI or CLP. More information on this is needed.